

Corporate Risk Register - Quarter 3 Summary 2018/19

Risk Description	Inherent Risk	Residual Risk	Risk Owner	Cabinet Member
Event Driven Risks				
<p><u>City Security</u></p> <p>Major security-related incident in the city as a result of international or domestic terrorism.</p>	High (A1)	High (B1)	<p>Chris Lee (Head of Performance & Partnerships)</p> <p>Andrew Gregory</p>	<p>Councillor Huw Thomas Leader</p>
<p><u>Welfare reform</u></p> <p>That the Council cannot meet its statutory obligations with the increased demands and reduced budgets placed upon it by the Welfare Reform including: Universal Credit, further reduction in Benefit Cap, size restrictions for social tenants, removal of automatic entitlement to housing costs for under 21s and changes to funded for supported housing. Lack of information, short timescales for implementation and the large number of citizens affected makes these changes a significant risk.</p>	High (A2)	High (B2)	<p>Sarah McGill (Jane Thomas)</p>	<p>Councillor Lynda Thorne Housing & Communities</p>
<p><u>Cyber Security</u></p> <p>Three of the eleven areas of a Cyber Security assessment underpinning the corporate risk have been identified as high risk as follows:</p> <p>Unsecure Configuration - unauthorised access, changes and exploitation to systems.</p> <p>Monitoring - inability to assess how and when systems are being used, leading to an ineffective response to deliberate attacks or accidental user activity.</p> <p>Corporate Cloud Security - 2016 Internal Audit identified contract, SLA and service management weaknesses in externally hosted services.</p>	High (A1)	Medium (D1)	<p>Chris Lee (Phil Bear)</p>	<p>Councillor Chris Weaver Finance Modernisation and Performance</p>
<p><u>Waste Management</u></p> <p>Failure to meet statutory recycling targets and deliver cost effective compliance with waste management legislation.</p>	High (B1)	High (B2)	<p>Andrew Gregory (Matt Wakelam)</p>	<p>Councillor Michael Michael Clean Streets, Recycling and Environment</p>
<p><u>Schools Organisation Programme (Band B)</u></p> <p>Very large scale Capital Programme – Band B (£284m) with tight timescales for delivery, in context of very rapidly growing primary age school population.</p>	High (A1)	Medium (C2)	<p>Nick Batchelar (Janine Nightingale)</p>	<p>Councillor Sarah Merry Deputy Leader & Education, Employment & Skills</p>
<p><u>Business Continuity</u></p> <p>Large scale incident/loss affecting the delivery of services.</p> <p>The potential risk is that our most time sensitive activities are not sufficiently resilient and fail, following an incident which impacts on their delivery and that our incident management structure, used in response to internal incidents and external emergencies, also fails in response to an incident</p>	High (B1)	Medium (D1)	<p>Chris Lee</p>	<p>Councillor Huw Thomas Leader</p>
<p><u>Brexit</u></p> <p>The risk that Brexit (and any subsequent decisions) will create severe disruption to the City and hinder its ability to continue to deliver effective services and maintain community cohesion.</p>	High (A1)	High (B2)	<p>Senior Management Team</p>	<p>Cabinet Members</p>

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Ongoing Risks				
<p><u>Non-completion of Statutory Building Equipment Maintenance</u></p> <p>RAMIS holds statutory obligations across the estate and is the central system for uploading of certificates and identifying and closing down remedial actions.</p> <p>The risk from statutory inspections lies with the cost of the remedial works which are required to maintain the premises, installation, equipment in a safe and legally compliant condition. However the visibility provided by RAMIS allows accurate evaluation of risk and targeting of funds available.</p>	High (A1)	High (B2)	Neil Hanratty	Councillor Russell Goodway Investment & Development
<p><u>Air Quality & Clean Air Strategy</u></p> <p>Poor air quality is the most significant environmental determinant of health. UK Government has placed the improvement of Air Quality very high on their agenda and it has been made clear that they consider the responsibility for addressing the issue is at the door of Local Authorities.</p>	High (A1)	High (B1)	Andrew Gregory (Gary Brown)	Councillor Caro Wild Strategic Planning & Transport
<p><u>Education Consortium & Attainment</u></p> <p>The Central South Consortium does not deliver effective services that challenge and support Cardiff schools to improve and Educational Attainment does not improve at the required rate.</p>	High (B2)	Medium (B3)	Nick Batchelar (Jackie Turner)	Councillor Sarah Merry Deputy Leader & Education, Employment & Skills
<p><u>ICT Platforms Unsuitable/ Outdated</u></p> <p>The ICT platforms (desktop, software, network, servers, and telephones) will not be able to support the technologies required by the corporate change programme and deliver effective service to the council, or will not provide a reliable service due to age and condition of equipment and systems.</p>	High (A2)	High (B2)	Chris Lee (Phil Bear)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Safeguarding</u></p> <p>Systemic failure in the effectiveness of the Council's safeguarding arrangements together with other statutory safeguarding partners. Failure to comply with Court Orders.</p>	High (B1)	Medium (D1)	Sarah McGill Claire Marchant Davina Fiore	Councillor Huw Thomas Leader Councillor Susan Elsmore Social Care, Health & Well-being Councillor Graham Hinchey Children & Families Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Financial Resilience</u></p> <p>Failure to deliver a balanced annual budget and a fully informed Medium Term Financial Plan which would significantly weaken the financial resilience of the Council. The current outlook is that there is a Budget Gap of £105 million for the period 2020/21 to 2023/24.</p>	High (A1)	High (B2)	Chris Lee (Ian Allwood)	Councillor Chris Weaver Finance Modernisation and Performance

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<p><u>Budget Monitoring (Control)</u></p> <p>Failure to achieve the budget set, inclusive of budgeted spend and savings across Directorates, with increased use of emergency finance measures and the drawdown of reserves.</p>	High (A1)	High (B2)	Chris Lee (Allan Evans)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Performance Management</u></p> <p>After considerable progress in both developing the way the organisation manages performance and in actual performance improvement, there is a need to focus on ensuring Performance Management practices are mature, embedded and consistently applied as the organisation looks to continue improving outcomes in the face of significant financial pressures.</p>	High (B2)	Medium (D2)	Chris Lee (Head of Performance & Partnerships)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Health and Safety</u></p> <p>Improved corporate health and safety arrangements for key risks across the Council – require imbedding and ongoing monitoring.</p>	High (A1)	Medium (C2)	Chris Lee (Donna Jones)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Climate Change & Energy Security</u></p> <p>Un-preparedness to the effects of climate change due to lack of future proofing for key (social and civil) infrastructure and business development, and inability to secure consistent energy supply due to rising energy costs and insecurity of energy supply.</p>	High (B1)	Medium (D1)	Andrew Gregory	Councillor Michael Michael Clean Streets, Recycling and Environment
<p><u>Coastal Erosion</u></p> <p>Breach of current defences resulting in widespread flooding.</p>	High (B1)	High (B1)	Andrew Gregory	Councillor Michael Michael Clean Streets, Recycling and Environment
<p><u>Information Governance</u></p> <p>Information handled inappropriately leaves the Council exposed to intervention and financial penalties issued by the Information Commissioner (ICO). This includes information held by Cardiff Schools.</p>	High (A1)	Medium (D1)	Chris Lee (Vivienne Pearson)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Increase in Demand (Children's Services)</u></p> <p>Failure to effectively manage demand resulting in increase in number of looked after children and the service and financial pressures this presents.</p>	High (B1)	High (C1)	Sarah McGill Claire Marchant	Councillor Susan Elsmore, Social Care, Health & Well-being Councillor Graham Hinchey Children & Families Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Delivering Capital Ambition Programme</u></p> <p>Projects within the Programme fail to deliver the change required to ensure the implementation of the Administration's agenda and to refocus services to meet the challenges faced by the Council and the city's wider public services.</p>	High (B1)	Medium (D2)	Chris Lee (Dean Thomas)	Councillor Chris Weaver Finance Modernisation and Performance

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<p><u>Legal Compliance</u></p> <p>Changes in services and staff roles across the Council resulting in:</p> <ul style="list-style-type: none"> • gaps in Council wide knowledge of the local authority framework of responsibilities and duties within which we have to operate; • inability to deliver the services in accordance with all duties and responsibilities due to lack of resource: <p>In each case leading to increased risk of challenges.</p> <p>Reduction and changes in front-line services, discretionary and statutory, will lead to increased risks of challenge from users and other stakeholders affected.</p>	High (B2)	Medium (C2)	Davina Fiore	Councillor Huw Thomas Leader
<p><u>Education – Schools Delegated Budgets</u></p> <p>Secondary Schools with deficit budgets do not deliver agreed deficit recovery plans, impacting on the overall budgets for all schools.</p>	High (B1)	High (B2)	Nick Batchelar (Neil Hardee)	Councillor Sarah Merry Deputy Leader & Education, Employment & Skills
<p><u>Fraud, Bribery and Corruption</u></p> <p>Fraud, financial impropriety or improper business practices increase as internal controls are weakened as resources become severely stretched.</p>	High (B2)	Medium (D2)	Chris Lee (Ian Allwood)	Councillor Chris Weaver Finance Modernisation and Performance
<p><u>Workforce Planning</u></p> <p>Importance of forecasting and planning to build capability and capacity for the future is not fully recognised and embedded.</p>	High (B2)	Medium (B3)	Chris Lee (Philip Lenz)	Councillor Chris Weaver Finance Modernisation and Performance